**Global Laboratory Leadership Programme**

*Country name and year*

**Acceptance letter**

Date: *day, month, year*

From : GLLP implementation team

To : *XXX*

Subject : Notification of acceptance of your enrollment in the GLLP in *Country name*

Dear *XXX,*

In reference to your application for the enrollment in the Global Laboratory Leadership Programme (GLLP) and following evaluation by the Selection Committee, we are delighted to inform you of your acceptance.

The GLLP will be delivered in *Country name* from *day, month, year* to *day, month, year*. Programme content includes the following topics:

* *Topic 1*
* *Topic 2*
* *Topic 3*
* *Topic 4*
* *Topic 5*

The GLLP kick-off meeting will be on *day, month, year* from *XX:XX* to *XX:XX, XX* time. The detailed agenda will be provided (Please note that your ***full commitment*** and availability throughout the programme’s period is **essential** to receive a *certificate* of completion).

Attached, please find a personal goal evaluation sheet for you to complete. It needs to be submitted on *day, month, year* to the following email: *email*

Congratulations on your selection and wishing you a successful course!

Best regards,

GLLP implementation team